



**Please print out and complete the application following this letter. You can return it to the office at
751 Hilltop Drive Redding, CA 96003.
Or fax it to 530.244.3790**

Thank you for your interest in our property. We require the following three things in order to qualify. **These apply to all applicants and/or cosigners:**

1. Good rental history.
2. Acceptable credit.
3. Income must be three times the amount of rent.

It is our goal to expedite the processing of your application as quickly as possible. In order to do so, we ask that you provide the following for all occupants and cosigners:

1. Complete application; including signature and initial where indicated.
2. Income verification:
 - a. If employed, please provide a copy of your last pay stub.
 - b. If self employed, please provide your last 3 bank statements showing deposits, or last tax return (first 2 pages with signatures).
 - c. If neither of the above applies to you, please contact the Resident Manager.
3. A clear verification of your signature via photo ID:
 - a. Forms of ID accepted:
 - i. VISA
 - ii. Passport
 - iii. Driver's License

Unfortunately, we are not able to process any incomplete file. All documents have to be received before processing will be started. If we do not receive all documents within 3 days from the day we receive your application and deposit, you run the risk of losing your deposit.

Thank you,
City Lights Duplexes



I have received a copy of the qualification requirements:

Signature: _____

Date: _____

CONFIDENTIAL

RENTAL/CREDIT APPLICATION

(Complete one application for each resident over 18 years old)

City Lights Duplexes PH: 530-244-2787 Fax: 530-244-3790

Rental Rate _____ UNIT # _____

Scheduled Commencement Date _____

Move-In Special? _____

NAME OF APPLICANT _____

Best # to contact you @ _____

E-mail address (if applicable) _____

Social Sec.No. _____ Birth Date _____ Photo

ID# _____ (PHOTOCOPY TO BE TAKEN AFTER APPROVAL)

Present Address _____

STREET CITY STATE ZIP

Current Landlord _____ Phone# _____

HOW LONG THERE? _____ REASON FOR MOVING? _____

DO YOU HAVE ANY PETS? _____ TYPE _____

Prior Landlord

Address Phone #

Prior Landlord

Address Phone #

EMPLOYER _____ Position _____

Address _____

How Long _____ Phone# _____

Income Per Month _____ Other Income _____ From _____

PROSPECTIVE OCCUPANTS Number _____

Names _____

Names _____



HAVE YOU EVER??

Been served an Eviction Notice No _____ Yes _____ When _____
Filed for Bankruptcy No _____ Yes _____ When _____

AUTOMOBILES

Make & Model _____ Year _____ Color _____ License # _____
Make & Model _____ Year _____ Color _____ License # _____

PERSONAL REFERENCE _____ Relationship _____ Phone# _____

In case of emergency notify: _____ Phone# _____

MARKETING SURVEY

The following marketing information is requested to help in present & future planning: What most influenced your decision to rent here?

Location ___ Swimming Pool ___ Fireplace ___ Floor Plan ___ Rental Rate ___

Project Sign ___ Newspaper ad ___ Other Resident ___ Drive By ___

Other (Please specify) _____

I certify that all the information given above is true and correct and understand that my lease or rental agreement may be terminated if I have made any material false or incomplete statements in this application. I authorize verification of the information provided in this application from my credit sources, credit bureaus, current and previous landlords and employers, and personal references. I understand that if I have initiated a "security freeze" on my credit information with any of the credit reporting agencies, I will promptly lift the freeze for a reasonable time so that my credit report may be accessed by the Landlord/Manager; and I understand that if I fail to do so, the Landlord/Manager may consider this an incomplete application. (CC § 1785.11.2.) This permission will survive the expiration of my tenancy.

APPLICANT SIGNATURE DATE

Application Accepted By _____ Date _____



FOR OFFICE USE ONLY

PLEASE DO NOT WRITE BELOW

Application Person Contacted Remarks

Verification

1. Present Landlord _____

2. Previous Landlord _____

3. Previous Landlord _____

4. Applicant Employment _____

5. Spouse Employment _____

VERIFICATION COMPLETED BY _____ DATE _____

APPROVED BY _____ DECLINED BY _____ LETTER SENT _____

MONIES RECEIVED

FOR UNIT NUMBER

