



**Please print out and complete the application following this letter. You can return it to the office at  
751 Hilltop Drive Redding, CA 96003.  
Or fax it to 530.244.3790**

Thank you for your interest in our property. We require the following three things in order to qualify. **These apply to all applicants and/or cosigners:**

1. Good rental history.
2. Acceptable credit.
3. Income must be three times the amount of rent.

It is our goal to expedite the processing of your application as quickly as possible. In order to do so, we ask that you provide the following for all occupants and cosigners:

1. Complete application; including signature and initial where indicated.
2. Income verification:
  - a. If employed, please provide a copy of your last pay stub.
  - b. If self employed, please provide your last 3 bank statements showing deposits, or last tax return (first 2 pages with signatures).
  - c. If neither of the above applies to you, please contact the Resident Manager.
3. A clear verification of your signature via photo ID:
  - a. Forms of ID accepted:
    - i. VISA
    - ii. Passport
    - iii. Driver's License

Unfortunately, we are not able to process any incomplete file. All documents have to be received before processing will be started. If we do not receive all documents within 3 days from the day we receive your application and deposit, you run the risk of losing your deposit.

Thank you,  
**Windsor Court Apartments**



I have received a copy of the qualification requirements:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# CONFIDENTIAL

## RENTAL/CREDIT APPLICATION

(Complete one application for each resident over 18 years old)

Windsor Court Apartments 530-244-2787

Rental Rate \_\_\_\_\_ UNIT # \_\_\_\_\_

Scheduled Commencement Date \_\_\_\_\_

Move-In Special? \_\_\_\_\_

**NAME OF APPLICANT** \_\_\_\_\_

Best # to contact you @ \_\_\_\_\_

E-mail address (if applicable) \_\_\_\_\_

Social Sec.No. \_\_\_\_\_ Birth Date \_\_\_\_\_ Photo

ID# \_\_\_\_\_ (PHOTOCOPY TO BE TAKEN AFTER APPROVAL)

Present Address \_\_\_\_\_

STREET CITY STATE ZIP

Current Landlord \_\_\_\_\_ Phone# \_\_\_\_\_

HOW LONG THERE? \_\_\_\_\_ REASON FOR MOVING? \_\_\_\_\_

DO YOU HAVE ANY PETS? \_\_\_\_\_ TYPE \_\_\_\_\_

Prior Landlord

Address Phone #

Prior Landlord

Address Phone #

**EMPLOYER** \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

How Long \_\_\_\_\_ Phone# \_\_\_\_\_

Income Per Month \_\_\_\_\_ Other Income \_\_\_\_\_ From \_\_\_\_\_

**PROSPECTIVE OCCUPANTS** Number \_\_\_\_\_

Names \_\_\_\_\_

Names \_\_\_\_\_



**HAVE YOU EVER??**

Been served an Eviction Notice No \_\_\_\_\_ Yes \_\_\_\_\_ When \_\_\_\_\_  
Filed for Bankruptcy No \_\_\_\_\_ Yes \_\_\_\_\_ When \_\_\_\_\_

**AUTOMOBILES**

Make & Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License # \_\_\_\_\_  
Make & Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License # \_\_\_\_\_

**PERSONAL REFERENCE** \_\_\_\_\_ Relationship \_\_\_\_\_ Phone# \_\_\_\_\_

**In case of emergency notify:** \_\_\_\_\_ Phone# \_\_\_\_\_

**MARKETING SURVEY**

The following marketing information is requested to help in present & future planning: What most influenced your decision to rent here?

Location \_\_\_ Swimming Pool \_\_\_ Fireplace \_\_\_ Floor Plan \_\_\_ Rental Rate \_\_\_

Project Sign \_\_\_ Newspaper ad \_\_\_ Other Resident \_\_\_ Drive By \_\_\_

Other (Please specify) \_\_\_\_\_

I certify that all the information given above is true and correct and understand that my lease or rental agreement may be terminated if I have made any material false or incomplete statements in this application. I authorize verification of the information provided in this application from my credit sources, credit bureaus, current and previous landlords and employers, and personal references. I understand that if I have initiated a "security freeze" on my credit information with any of the credit reporting agencies, I will promptly lift the freeze for a reasonable time so that my credit report may be accessed by the Landlord/Manager; and I understand that if I fail to do so, the Landlord/Manager may consider this an incomplete application. (CC § 1785.11.2.) This permission will survive the expiration of my tenancy.

\_\_\_\_\_  
**APPLICANT SIGNATURE** **DATE**

**Application Accepted By** \_\_\_\_\_ **Date** \_\_\_\_\_



**FOR OFFICE USE ONLY**

**PLEASE DO NOT WRITE BELOW**

Application                      Person Contacted              Remarks

Verification

1. Present Landlord \_\_\_\_\_

2. Previous Landlord \_\_\_\_\_

3. Previous Landlord \_\_\_\_\_

4. Applicant Employment \_\_\_\_\_

5. Spouse Employment \_\_\_\_\_

VERIFICATION COMPLETED BY \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY \_\_\_\_\_ DECLINED BY \_\_\_\_\_ LETTER SENT \_\_\_\_\_

**MONIES RECEIVED**

**FOR UNIT NUMBER**

